



Summer 2020 Procedures

This summer will look a bit different at ARB. Stricter guidelines and procedures – the safety of our students and families is our priority. If you have any questions or concerns about any of the following procedures, please email and let us know. We are SO looking forward to having students back in the studios – we have missed you all so much!

ARB Studio Policies

Per recommendation from the Virginia Department of Health, ARB will be enacting the following procedures for our summer intensives and camps for the 2020 Summer session.

- Upon arrival at the ARB summer camp or intensive classes EACH DAY students will be asked a series of screening questions and have their temperature checked before being admitted in the ARB studios. Anyone with a temperature of 99.5 degrees or higher will not be admitted to the studios.
- We will be cleaning the studios and bathrooms daily. We will have a professional cleaning team come in and do a deep clean at the end of each week to prepare for the next group of students.
- Guidelines will be posted around the studio and in bathrooms re: care and handwashing procedures to take place during the intensive.
- Teachers/staff will wear masks while in the ARB facilities and will encourage safe distancing practices.
- Teachers will not have time to speak with parents at drop off/pick up at the ARB studios. Please email the studio if you have any questions and we will forward to the appropriate teacher as necessary.

Students

Once the student has cleared the screening area, they will be permitted to enter the facilities.

- Students will sanitize their hands upon entering the studios.
- Students will go directly into their assigned studio and take their place at the barre.
- All students must arrive in proper class attire (leotard, tights, hair already up in a bun, etc). There will not be time/space to get ready at the studio.
- Students may bring a SMALL bag containing their water bottle, other dance shoes if necessary, light snack/lunch if applicable.
- Dance bags/lunch will remain in the studio WITH the student by their assigned spot on the barre.
- Students are required to bring in their own hand sanitizer/cleaning wipes that they will use before/after classes, eating, after using the restroom, etc.
- There will be no storing items in the changing room/waiting areas in the studios.
- Students will work from their same spot at the barre every day each week. New spots may be assigned by the teacher each Monday.
- Students shall bring their lunch/snack in a bag that will go home with the students. No using the fridge to store food/meals/snacks/drinks.
- Students MUST bring their own water bottle each day. We will NOT have water bottles for sale. They may refill their bottles at the sink (no using water fountains).
- Students (all levels) will need to bring their own yoga mat both for stretching and to sit on while eating lunch/snack. No sharing of equipment between students!
- Students need to wear a mask upon arriving and departing ARB studios. We encourage students to wear masks during class as much as possible.

- Students are **HIGHLY** encouraged to keep all personal items in their bags to decrease the chance of spreading any germs. This is especially true for cell phones!
- No parents or guardians will be allowed in the ARB facilities to watch during classes. This is to help limit the number of people in the building to remain within Virginia Dept. of Health guidelines.
- Parents are asked to wait outside in their cars, or in the parking lot, at the end of the day for their students. When we see you, we will get them from the studio and release them to you, in order to avoid additional people in the facilities. Please talk with your student about how they can keep their space at the barre neat and their things together so they will be able to pack themselves up at the end of the day. (This is more applicable to our Little ones). 😊

Class Sizes

In-person class sizes will be limited in order to meet the Virginia Dept. of Health distancing guidelines.

- Once a class is “full” students will be added to a waitlist. (See chart below for number of students allowed in person for each camp/intensive).
- Payments must be complete for all camps/summer intensive by July 1st
- If a students’ tuition is not paid, they will be moved to the Waitlist and students on the waitlist will be given the opportunity to attend in-person if they choose.
 - People will be contacted from the waitlist **IN THE ORDER** they registered for the class.
- If a class is full for in person attendance, any students on the waitlist will be moved to the **ONLINE** class and will be able to participate in the class from their home via Zoom, and the price will be adjusted to the online rate.
- Students who have pre-registered will be “officially registered” when the account is paid in full.
- Students who have pre-registered by June 30, 2020 will be eligible for the early registration discounts.
- If the minimum number of campers are not pre-registered for a given camp week, we may cancel the camp for that week. (This includes both In-Person and Online registrations).
- Minimum number of students required for a camp/class is 5.

Location	Class	Room	Number of Students Allowed In-Person	Offered Online?
ARB -Manassas	Intermediate/Advanced Summer Intensive	Purple	10	Yes
	Junior Summer Intensive	Green	8	Yes
	Petite Dancer Camp (Week 6)	Blue	8	Yes
	Young Dancer Camp (Week 5)	Blue	8	Yes
	Tap/Jazz Camp (Week 6)	Purple	10	Yes
	Evening: Petite Ballet Class (Tues/Thur)	Green	8	Yes *
	Evening: Young Dancer Class (Tues/Thur)	Green	8	Yes *
ARB - Herndon	Intermediate/Advanced Summer Intensive	Back	15	Yes
	Junior Summer Intensive	Front	10	Yes
	Petite Dancer Camp (Week 1)	Front	10	Yes
	Young Dancer Camp (Week 3)	Front	10	Yes
	Tap/Jazz Camp (Week 1)	Front	10	Yes
	Evening: Petite Ballet Class (Mon/Wed)	Front	8	Yes *
	Evening: Young Dancer Class (Mon/Wed)	Front	8	Yes *

* Evening Classes may be combined to **ONLINE ONLY** if we do not have the minimum number of students registered for in-person classes at each location. If we do need to combine the 2 locations and go online, (Ex: Petite Ballet Herndon (Mon) and Petite Ballet Manassas (Tues) may be combined to “Petite Ballet ONLINE Tues”. We will base this decision on combining classes by Friday July 3rd so we have time to let the registered families know the new date/time.

Drop In classes

In the past we have allowed students to drop in and pay for classes at an hourly rate, ‘al a carte’. However, due to the new guidelines we need to follow, we will be implementing the following procedures for this summer:

- On Thursday evenings, we will “close” the following weeks classes for online registrations.
- We will post in the Parent Portal the number of spaces we have available the next week for drop-in classes.
- If anyone would like to sign up for a drop-in class, they will need to email us BEFORE NOON ON FRIDAY and let us know the days/times they wish to attend the following week.
- We will post the fees for those drop-in classes in your account and process payment via the Parent Portal on Friday afternoon.
- **There is no guarantee that there will be any Drop-In hours available each week.**
- Priority for our summer programs is for students attending the FULL week of intensive. All students on the Waitlist, and in the Online classes, will be given the chance to come in person before opening the slots for Drop In hours students.

Summer Intensive and Camp Recommendations

Due to the way our year ended we did not have an opportunity for our teachers to talk with parents about what would be the appropriate placement for summer programs. We would like to offer the following as a starting point for you to refer to as you make your registrations. If you have any other questions, please email us and we will get back to you as soon as possible.

ARB Level 2019-2020	Summer Program Recommendations
Pre-Ballet	Petite Dancer camps; Evening Petite Ballet classes
Manassas Level 1	Petite Dancer camps; Evening Petite Ballet classes
Herndon Level 1	Petite Dancer camps; Evening Petite Ballet classes
Manassas Level 2	Young Dancer camps; Evening Young Dancer classes
Manassas Level 3	Young Dancer camps; Evening Young Dancer classes; Tap/Jazz Week camp
Herndon Level 2/3	Young Dancer camps; Evening Young Dancer classes; Tap/Jazz Week camp
Manassas Level 4	Junior Weekly Summer Intensive; Tap/Jazz Week camp
Herndon Pinky	Junior Weekly Summer Intensive; Tap/Jazz Week camp
Manassas Level 6	Intermediate Weekly Summer Intensive
Herndon Intermediate	Intermediate Weekly Summer Intensive
Manassas Level 7	Advanced Weekly Summer Intensive
Herndon Advanced	Advanced Weekly Summer Intensive
Manassas Level 8	Advanced Weekly Summer Intensive

We have, to the absolute best of our ability, planned for the 2020 ARB Summer programs. However, as we have all recently experienced, life can sometimes change and we reserve the right to change any schedules, classes, camps, number of student slots, etc. as necessary in order to meet any changing Virginia Dept. of Health guidelines. We will make every attempt to keep our families up to date as soon as possible with any changes.

If you need to contact us, please email us during our Summer office hours, Monday thru Friday 10:00am – 2:00pm. We do not check email over the weekends, as we will be enjoying time with our families, but will get back to you!!